

TOWN OF LOG LANE VILLAGE
MINUTES
BOARD OF TRUSTEES
December 13, 2023
6:30 p.m.

The Board of Trustees for the Town of Log Lane Village met on Wednesday, December 13th, 2023, at 202 Birch Street, Log Lane Village Town Hall. Present were Mayor Naomi Zuniga Board of Trustees present were Trustees: Norma Molina, Angie Vick, Robin Mastin, and Josie Lopez-Rodriguez. Two trustee seats are vacant. Staff members present: Assistant Town Clerk Liz Heisel, Officer Pedro Malave and Public Works Mike Fisher. Town Attorney Dan Findlay was present via Zoom.

Called to Order

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:36 p.m. Roll call was taken, and a quorum was met.

Pledge of Allegiance

All present stood for the pledge of allegiance to the flag of the United States of America.

Citizens Comment:

Public comment was closed as there was no public comment made.

Minutes

Trustee Vick made a motion to approve November 8th, 2023, regular meeting minutes. The minutes were seconded by Trustee Molina. Roll Call Vote: 4-YES and 0-NO, motion carried and **APPROVED**.

Payables Approval

Trustee Vick made a motion to approve November 1st, 2023 – November 30th, 2023, Accounts Payable. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 4- YES and 0- NO. Motion carried and **APPROVED**.

Monthly Bill Approval

Trustee Vick made a motion to approve November monthly bills. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 4- YES and 0-NO, motion carried and **APPROVED**.

Special Meeting Minutes

Trustee Vick made a motion to approve November 15th 2023 Special Meeting Minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 4-YES , 0-NO. Motion carried and **APPROVED**.

Trustee Lopez-Rodriguez made a motion to approve November 20th 2023 Special Meeting Minutes. Seconded by Trustee Vick. Roll Call Vote: 4-YES , 0-NO. Motion carried and **APPROVED**.

Mayor Report:

Mayor Zuniga reviewed the last event was the Christmas Bazaar that happened November 18th. There were 15 vendors and our bake sale went over great. The next event will be the kid's Christmas Party Saturday December 16th from 2PM to 6PM. We will have juice cookies, water, and Santa will be there to distribute the presents. Maintenance has been filling potholes on larch and poplar hopefully that gets us by until our next paving project.

Conservation Trust Report: Josie Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

Treasurer Report: Clerk Heisel reported on the various banking accounts of the Town of Log Lane Village. (See attached report).

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Public Safety: Pedro gave the report. (See attached report)

Public Works: Mike has training in Sterling on December 14th from 8AM to 3pm through sustainable environmental solutions. Core & Main will be sending a bid proposal for a antenna for the water tower so the office can read meters at any time. The City of Fort Morgan will be replacing the sirens in 2025 so we need to remember to budget \$70,000 for a new siren in 2024 for 2025. He will be issuing a temporary certificate of occupancy to Dollar General so they can bring in their coolers.

Attorney Report: Dan Findlay

Town Attorney Dan Findlay had minor technical issues with connection. The mayor and board had asked a question regarding insurance and a requirement for the town. It was discussed that this item would be best reviewed at a work session to which the board approved and scheduled December 18th 2023 and 5:45 PM.

1. **Motion to Approve/Disapprove:** Ordinance 23-08 Amending Sec 16-1, Parking of vehicles on residential and mobile home property. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion to approve was carried and **APPROVED**.
2. **Motion to Approve/Disapprove:** PAWS 2nd Chance Rescue contract. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 4- YES, 0-NO. Motion carried and **APPROVED**.
3. **Motion to Approve/Disapprove:** Law enforcement agreement with Morgan County. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
4. **Motion to Approve/Disapprove:** Police coverage for month of December invoice of \$5,040.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
5. **Motion to Approve/Disapprove:** Police cadet Anthony Sierra & Brenton Glammeyer application for AIMS academy. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
6. **Motion to Approve/Disapprove:** Paying for police cadets academy tuition, equipment, and POST test with employment contract in the amount of \$7,435.00 each cadet. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
7. **Motion to Approve/Disapprove:** Ordering 4 flags in the amount of \$519.96. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
8. **Motion to Approve/Disapprove:** Hiring of Mr. & Mrs. Claus for \$250.00 for kids Christmas. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Norma. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.

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20. **Motion to Approve/Disapprove** Purchase of dumpsters for businesses. A motion to table was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **TABLED. (Discussion will be at January meeting for prices and cost of service for 12 dumpsters)**
21. **Motion to Approve/Disapprove:** Employee insurance mandate/requirement. A motion to table was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6-YES, 0-NO. Motion carried and **TABLED. (Vick request difference of cost of 60% and pay a higher premium vs diff of not having 60%. Special meeting scheduled December 18 2023 at 5:45.)**
22. **Motion to Approve/Disapprove:** Employee insurance waiver. A motion to table was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **TABLED.**
23. **Motion to Approve/Disapprove:** Discount Tire invoice for two tires for police cruisers in the amount of \$572.40. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED.**
24. **Motion to Approve/Disapprove:** Purchase of ammo from bulkammo.com for \$1,363.43. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED.**
25. **Motion to Approve/Disapprove:** 2024 Mega Music contract for stage for \$5,100.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED.**
26. **Motion to Approve/Disapprove:** Purchases over one hundred dollars August to November. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED.**

Old Business:

1. Discuss: Core & Main antenna for meter reads.
2. Discuss: Grant for basketball court resurfacing.
3. Discuss: Kids Christmas – 12.16.23. 2PM – 6PM at 109 Maine St Community Building. Make FB post.
4. Discuss: Hiring Lorin W for PD.
5. Discuss: Employee handbook updates will be discussed January 2024.
6. Discuss: Employee insurance mandate/requirement.
7. Discuss: Vacant trustee seats. Appointing at the January meeting.
8. Discuss: Ordinance 24-__ Amending Chapter 2. Sec 2-58 changing meeting dates from the first and second week of every month to the second and third week of every month. January 2024.
9. Discuss: Resolution 24-__ Approving zoom appearances. January 2024.

New Business


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9. **Motion to Approve/Disapprove:** Budget for kids Christmas party not to exceed \$8,000.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4- YES, 0-NO. Motion carried and **DISAPPROVED**.
10. **Motion to Approve/Disapprove** CivicPlus website 2024 renewal invoice \$2,468.79. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4- YES, 0-NO. Motion carried and **APPROVED**.
11. **Motion to Approve/Disapprove:** Bill Thoresdale reimbursement request of \$30.03 for two signs. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
12. **Motion to Approve/Disapprove:** Northeast Fire Safety annual inspection invoice \$150.50. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
13. **Motion to Approve/Disapprove:** Rocky Mountain Paving basketball court resurfacing invoice \$1,200.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
14. **Motion to Approve/Disapprove:** David Christensen invoices \$900.00. A motion to amend the agenda to \$1,500.00 was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **AMENDED**.
15. **Motion to Approve/Disapprove:** Bloedorn Lumber \$367.16 (supplies to finish outside of blue building.) A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 4- YES, 0-NO. Motion carried and **APPROVED**.
16. **Motion to Approve/Disapprove:** Lexipol invoice annual law enforcement policy manual and training bulletins for \$2,890.47. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-Yes, 0-NO. Motion carried and **APPROVED**.
17. **Motion to Approve/Disapprove:** Transfer \$200,000.00 from savings to checking for purchase of trash trucks. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-Yes, 0-NO. Motion carried and **APPROVED**.
18. **Motion to Approve/Disapprove:** Purchase of first and second trash truck in the amount of \$379,000. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.
19. **Motion to Approve/Disapprove:** Logan & Associates 2023 audit engagement letter. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.


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27. Motion to Adjourn the Meeting made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.

Adjourned 7:50 PM



Town Clerk/Treasurer
Approved by



Naomi Zuniga/ Mayor