

**TOWN OF LOG LANE VILLAGE  
MINUTES  
BOARD OF TRUSTEES  
October 12<sup>th</sup>, 2022  
6:30 p.m.**

The Board of Trustees for the Town of Log Lane Village met on Wednesday, October 12<sup>th</sup> at 202 Birch Street, Log Lane Village Community Center. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Norma Molina, Cheryl Thoresdale, John Vagher, Robin Mastin, and Angela Vick. Staff members present: Town Clerk Elizabeth Heisel, Public Works Manager Mike Fisher. Police Officer Dawn Fliszar. Town Attorney via Zoom Amy Penfold.

***Called to Order***

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:41 p.m. Roll call was taken and a quorum was met.

***Pledge of Allegiance***

All present stood for the pledge of allegiance to the flag of the United States of America.

***Minutes & Payables Approval***

Trustee Vick made a motion to approve September 14<sup>th</sup>, 2022, Regular Meeting Minutes. Seconded by Trustee Molina. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED**.

Trustee Mastin made a motion to approve September 1<sup>st</sup>, 2022 – September 30<sup>st</sup>, 2022, Accounts Payable. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 7- YES and 0- NO. Motion carried and **APPROVED**.

Trustee Lopez-Rodriguez made a motion to approve October Monthly bills. Seconded by Thoresdale. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED**.

***Mayor Report:***

Mayor Zuniga stated that the new building in up and running we just need to get situated. Court Clerk Melissa gave a very short notice, so we are down to one clerk in the office. Thankfully trustee Robin, Josie, & Angie have been able to come in and cover Liz's lunch breaks. We are currently looking for another full-time clerk, we have an ad on indeed.com and we would like to start the new clerk at \$15.50 based on experience. Hopefully we find someone available soon. Our next town event is Trunk-or-Treat Sunday October 30<sup>th</sup>, 2022, at 2:00 PM to about 4:00 PM if you are bringing a car, please be in the parking lot at 1:00 PM to get set up. We will be having a costume contest, KATB will be doing games inside the old town hall and for a first time the town will be picking up pumpkins for kids to decorate and bring in for a pumpkin decorating contest. We will have 4 age groups for costumes and hopefully we get more kids signed up.

***Conservation Trust Report:***

Trustee Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

***Treasurer Report:***

Clerk Heisel reported on the various banking accounts of the Town of Log Lane Village. (See attached report)

***Public Safety:***

Officer Fliszar reported on calls for service from August to October as a summary for the summer season. Still enforcing local ordinance and traffic.

***Public Works:***

Mike Fisher had nothing new to report.

***Attorney Report: Amy Penfold***

Town Attorney Amy did not have anything new to report. She did point out that the public hearing should have taken place at the beginning of the meeting, which was noticed in the newspaper but was not on the agenda. New notice will be sent to newspaper and added to next months agenda.

1. **Discuss & Approve/Disapprove:** Resolution 22-06 Declaring the Town of Log Lane Village's decision to opt out of employer premium participation in the Colorado Paid Family and Medical leave insurance program act pursuant to Colorado revised statues section 8-13.3-522 and affirming the Town's intention to assist employees who opt in pursuant to section 8-13.3-514. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

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2. **Discuss & Approve/Disapprove:** An Ordinance Amending Article III – Golf Cars and Off Highway Vehicles of Chapter 16 – Motor Vehicles and Traffic of the Log Lane Village Municipal Code to Include Electric Assisted Bicycles and Electric Scooters. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
3. **Discuss & Approve/Disapprove:** Bill Thoresdale business license. A motion to approve was made by Trustee Vagher. Seconded by Trustee Norma. Roll call 5- YES, 1-NO, 1- ABSTAIN. Motion carried and **APPROVED**.
4. **Discuss & Approve/Disapprove:** Model Traffic Code 2020. A motion to table was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **TABLED**.
5. **Discuss & Approve/Disapprove:** 2022 Local Ordinance fine schedule. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
6. **Discuss & Approve/Disapprove:** Purchase filing cabinets for office \$338.86. A motion to approve was made by Trustee Lopez. Seconded by Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
7. **Discuss & Approve/Disapprove:** Evidence software called Etwist Enterprise Edition Software for \$5,495.00 and \$500.00 for yearly support. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
8. **Discuss & Approve/Disapprove:** Bloedorn Lumber invoice for \$3,209.52. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
9. **Discuss & Approve/Disapprove:** K&S invoice for chairs \$1,650.00 and supplies for \$196.20. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 5- YES, 1-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
10. **Discuss & Approve/Disapprove:** Mac Technology invoice for pc set up for PD \$384.00 and office pcs for \$399.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
11. **Discuss & Approve/Disapprove:** Simon construction invoice for grading streets for \$11,227.50. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
12. **Discuss Approve/Disapprove:** Standard glass invoice for \$2,813.64. . A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
13. **Discuss Approve/Disapprove:** Computer Information Systems Inc invoice for PD reporting for \$540.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
14. **Discuss Approve/ Disapprove:** CarQuest invoice for Pd vehicle maintenance supplies for \$86.75. A motion to approve was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
15. **Discuss Approve/Disapprove:** NAPA Auto invoice for PD vehicle \$236.36. A motion to approve was made by Trustee Vick. Seconded by Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

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16. **Discuss Approve/ Disapprove:** Eric Smith backflow testing for parks \$160.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
17. **Discuss Approve/ Disapprove:** Macguire Iron water tower cleaning invoice for \$2,328.75. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
18. **Discuss Approve/ Disapprove:** Little Rescue on the Prairie invoice September 27 cats for \$1,620.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
19. **Discuss Approve/ Disapprove:** CarQuest portable cooler invoice for \$3,203.99. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
20. **Discuss Approve/ Disapprove:** Purchase sweeper box for skid steer in the amount of \$12,201.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
21. **Discuss Approve/ Disapprove:** PBI Audit consulting for three quarters financial review in the amount of \$1,200.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
22. **Discuss Approve/ Disapprove:** Prairie Mountain Media invoice for ordinance posting \$30.36. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
23. **Discuss Approve/ Disapprove:** Final invoice from Rival Services for cleaning and pick up of portable toilet in the amount of \$775.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**
24. **Discuss Approve/ Disapprove:** Halloween budget for candy/supplies for \$500.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.** Trustee Mastin spoke to Pope Farms to donate pumpkins for the contest and is getting five gift cards from the bowling alley in Fort Morgan. Trustee Lopez-Rodriguez will be talking to Cover Theater for a couple of gift cards as well.
25. **Discuss Approve/ Disapprove:** Martin Marietta invoice of \$296,212.38. Trustee Vick made a motion to amend invoice amount from \$326,000.00 to \$296,212.38 voted on at prior meeting. Seconded by Trustee Mastin. Roll call 7-YES, 0-NO. Motion carried and **APPROVED.**

**Old Business**

Budget Meeting have been moved to October 24<sup>th</sup> & 26<sup>th</sup> at 6:00 PM. We will have a sandwich tray with cookies and soda. Trunk or Treat is October 30<sup>th</sup> at 2:00 PM – 4:00 PM. There will be shirts made for volunteers to wear at trunk or treat. Get with trustee Lopez-Rodriguez for your size. 7 cars for sure will be there. We have an interview will Cindy scheduled again for Monday the 17<sup>th</sup> at 6:00 PM. We'll get an add out for indeed and get interviews set for after hers.

**New Business** Mike Fisher of Maintenance commented on the leak checks for residents, we have one person adamant that they do not have a leak and he is not willing to get a plumber to check it out. Next meeting, we should talk about a letter to send to residents with leaks as well as payment plan or consequences for not resolving the leak issues.

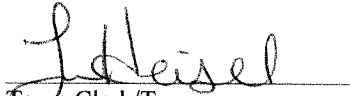
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**Citizens Comment**

Bill Thoresdale would like to advertise for a telescope event to watch the first quarter moon on November 30<sup>th</sup>, it should start rising at 4:30 PM and reach its highest point at 6:15 PM. This could be a great event for families or seniors and he's working on getting other telescopes. If the town could advertise to help spread the word. More discussion to come at the November meeting.

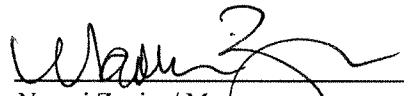
**Motion to Adjourn the Meeting made by Trustee Vick. Seconded by Trustee Mastin Roll call 7- YES, 0-NO. Motion carried and APPROVED**

**Adjourned 8:58 PM**



Town Clerk/Treasurer

Approved by



Naomi Zuniga/ Mayor